



Agenda for Third Quarter Meeting 2019  
Wednesday, October 16, 2019, 10:00 A.M. to 3:00 P.M.  
MNDOT Training & Conference Center, Shoreview, MN

- 10:00 am **Welcome and Introductions**
- 10:05 am **Council Business**
- Review Agenda (*vote*)
  - Approval of Meeting Minutes from 7/17/2019 (*vote*)
  - Treasurer's Report submitted by Wildlife Forever, fiscal agent for MISAC (*vote*)
  - Leadership for Next Year
  - Upcoming meeting dates: 2020 Meeting Dates TBD
- 10:30 am **EmpowerU! Empowering Citizens to Engage Resource Managers and Decision Makers (Angie Gupta, Extension Educator, Forestry - University of Minnesota Extension)**
- Contact: [agupta@umn.edu](mailto:agupta@umn.edu) (507) 280-2869
- 11:00 am **Engagement Discussions**
- Jumping Worms Update – Laura Van Riper, Angela Gupta, & Kelly Pennington (10 min)
  - MISAC Involvement in NA-IPC – Megan Weber (10 min)
  - Disbandment of the national Invasive Species Advisory Council – Megan Weber (10 min)
  - Other areas of engagement? – Open Discussion (5 min)
- 11:35 am **MISAC Project Updates**
- Goal review – Megan Weber (5 min)
  - Species ranking review update – Laura Van Riper (5 min)
  - Website committee update – Missy Anderson (5 min)
  - Field Trip Update – Monika Chandler (10 min)
- 12:00 pm **Lunch and Networking**
- 12:45 pm **Discussion Topics**
- MISAC Finances – Dane Huinker & Megan Weber (20 min)
  - Wildlife Forever Contracts – Dane Huinker & Megan Weber (10 min)
  - UMISC Updates & Planning – Doug Jensen & Megan Weber (10 min)
  - Statewide plan updates – Kelly Pennington (15-20 min)
  - NWAC Research Needs Document – Emilie Justen (15-20 min)
- 2:00 pm **Timed updates from members**
- 3:00 pm **Adjourn**

## Suggested MISAC Goals for 2019

- Continued development of a species ranking list
- MISAC website maintenance and improvement
- Implement MISAC brand/logo
- Continued open communication about invasive species actions and issues facing member organizations with quarterly meetings
- Host field trip in addition to July meeting
- Continue to follow up with Earthworm Pest Risk Assessment
- Engage in UMISC planning
- Update bylaws and membership
- Add advocacy goal– identify key issues as brought forth by members where we have ability to influence decision-making.
- Invite speakers on the key issues to improve understanding.

## Excerpts from Bylaws

### Purpose and Objective

The purpose of the *Minnesota Invasive Species Advisory Council* is to provide communication, coordination, and integration among member organizations to implement elements of the Minnesota Statewide Invasive Species Management Plan by:

- Promoting communication and cooperation among organizations involved in invasive species issues.
- Coordinating outreach on invasive species (such as the MISAC calendar)
- Supporting state-wide and multi-state conferences related to invasive species issues.
- Supporting trainings and field visits related to invasive species
- Recognizing outstanding and noteworthy work related to invasive species and encouraging such work through the Carol Mortensen Award
- Maintaining the MISAC website to help the public locate invasive species resources
- Advocating for research and management for the species and pathways deemed greatest risk.
- Working on other projects that MISAC finds to be appropriate.
- These functions support, but do not supersede, the goals and responsibilities of member organizations.

### Co-Chairs and Minutes

The Council is led by a chair, co-chair, and past-chair. The Council will elect a new co-chair annually for a three-year term. The co-chair serves the first year as co-chair, then becomes chair in the second year of her/his term, and then serves the third year as the past-chair. Any Council member may be nominated to serve. The Chair is responsible for setting the agenda for each quarterly meeting, coordinating with the Minnesota DNR to produce the MISAC calendar, and representing the Council as an ex officio member of organizing committees for MISAC-endorsed events. The co-chair is responsible for arranging the time and location for quarterly meetings, taking minutes, distributing minutes, and correcting minutes as needed. Meeting minutes will be reviewed for additions or corrections and approved by the Council at the following meeting. The past-chair assists in continuity and transition of leadership.

## E-mail to Address Group between Meetings

[minnesota-invasive-species-advisory-councils@googlegroups.com](mailto:minnesota-invasive-species-advisory-councils@googlegroups.com)